

NOTIFICATION

It is hereby notified that the Examinations of **M.B.A. (CBCS) II-Semester (Regular, Backlog & Improvement) and I-Semester (Backlog & Improvement)** pertaining to the candidates of University & Affiliated Colleges including PG Colleges (Districts), O.U. scheduled to be held in the Month of **August, 2020**. The detailed Time-Table will be notified separately in due course. **PAPER-WISE IMPROVEMENT IS PERMISSIBLE IN THE NEXT IMMEDIATE EXAMINATION ONLY.**

This is the **last chance** for appearing for the backlog examinations who were admitted during the Academic Year **2014-2015** (i.e. 14 Batch with college code) respectively.

Further, it is informed that the following candidates will have to **PAY RS.1000/- for each backlog paper in addition to normal examination fee** as per the University letter No.87/M/503/Acad/04.

SCHEDULE OF EXAMINATION FEE

- | | |
|------------------------|---|
| 1. Fee for all Papers | Rs.3090 +100 = 3190/- (Memorandum of Marks) |
| 2. Fee upto Two Papers | Rs.1130+100 = 1230/- (Memorandum of Marks) |

The payment of examination fee and submission of examination application forms is as follows :-

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
<u>For Students</u> Payment of Examination fee and preparation and submission of Examination application forms at their respective colleges	25.07.2020	31.07.2020
<u>For Colleges</u> 1. Remittance of consolidated Examination fee to the Registrar Osmania University Exam Fee Fund A/c No. 52198262033.	27.07.2020	03.08.2020
2. Submission of E.A.F. Online		
3. Submission of Nominal Roll and Fee receipt	06.08.2020	

SPECIAL INSTRUCTIONS TO THE PRINCIPALS :-

The college login will be closed on the last date i.e. 06.08.2020 at 5.00 p.m..

- i) The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- ii) Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.
- iii) **FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION**

The Blind, Physically Disabled, Deaf & Dumb students (who have 40% of minimum Disability) **need not to pay Examination Fee** as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. **A Xerox Copy of Medical Certificate** must be attached to the EAF.

ALL THE STUDENTS SHOULD SUBMIT THEIR EXAMINATION FORMS THROUGH ONLINE ONLY.

All the EAF should reach the Examination Branch, O.U. on or before 06.08.2020. A penal fee of Rs.2000/- will be collected per day after due date.

The Principals are requested to transfer the Consolidated fee amount through online/NEFT/RTGS for credit into the "Registrar, O.U. Examination Fee fund Account" A/C No.52198262033 State Bank of India (SBI), O.U. Branch, IFS Code "SBIN 0020071".

The Principals will be held responsible for any lapse in transfer of amount from the bank to the "Registrar, O.U. Examination Fee fund Account."

Due to prevailing situation COVID-19 pandemic, the Principals are advised not to submit hard copies of EAF Application forms to the Examination Branch, O.U. The approvals of the forms will be given through online by the concerned sections of the Examination Branch. The Principals can verify the approval status in their College Logins. However, a copy of Nominal Roll need to be submitted along with the fee receipt.

- NOTE :**
1. The college will be held responsible for any mistake committed while filling the candidate name, mother name, father name and paper title (theory & practical) through online. In case of any mistake rs.1000/- will be levied as fine for rectification of each error.
 2. All the Principals are informed that the student name corrections will not be entertained. Kindly verify before sending EAF to Controller of Examinations, O.U.
 3. As Per Notification, Not Eligible Students Numbers Will Be Deleted/Removed From Result Process At Any Time, If Hall Ticket Issued.
 4. The principals are requested to upload the university approved faculty members list and hard copy should be submitted along with eaf forms duly signed by college principal.
 5. The Principals are requested to submit the Internal award lists of M.B.A. II-Semester online only. The copy of same (Internal awards) with Principal attestation should be submitted to the Addl. Controller of Examinations (M.B.A.), O.U.



S. V. Kumar
1/7/2020
CONTROLLER OF EXAMINATIONS

Copy to:-

1. The Principal _____
2. The Head, Dept. of _____
3. The Director, Directorate of Academic Audit, O.U.
4. The Addl. Controller of Examinations (Confidential), O.U.
5. The Dy. Registrar (Academic), O.U.
6. The Secretary to the Vice-chancellor, O.U.
7. The P.A. to the Registrar, O.U.
8. The Addl. Controller of Examinations (EDP Section), Exam. Branch, O.U.
9. The Asst. Registrar (Stores Section), Exam Branch, O.U.