Date: 11-09-2021

Minutes of the First Governing Body Meeting

The first Governing Body Meeting of Lords Institute of Engineering and Technology (Autonomous) was held on 11-09-2021 at 11:00 AM in Board Room.

Members Present:

S. No.	Name with Designation	Role	Signature
1.	**Mr. CA Basha Mohiuddin** Chairman, Lords Educational Society	Chairman	
2.	**Mrs. Rizwana Begum** Secretary, Lords Educational Society	Member - Society Representative	
3.	**Mr. Syed Touseef Ahmed** Vice Chairman, Lords Educational Society	Member - Society Representative	
4.	**Mr. Syed Tanveer Ahmed** Treasurer, Lords Educational Society	Member - Society Representative	
5.	**Mrs. Sana Syeeda** Joint Secretary, Lords Educational Society	Member - Society Representative	
6.	**Prof. Narsimhulu Sanke** Professor of Mechanical Engineering, Osmania University, Hyderabad	Member - University Nominee	
7.	**Shri. G. Giri Babu** Deputy Director (Tech-1) Commissionerate of Technical Education, Government of Telangana	Member - State Government Nominee	
8.	**Dr. R. N. Yadav** Professor of ECE, Maulana Azad National Institute of Technology, Bhopal	Member - UGC Nominee	
9.	**Dr. Shakeel Ahmed** Joint Secretary, University Grants Commission (UGC), Govt. of India	Member - Academician	
10.	**Dr. Syed Nawazish Mehdi** Professor of Mechanical Engineering, LIET	Member - Academician	
11.	**Dr. T. K. Shaik Shavali** Professor of CSE, LIET	Member - Academician	11/9/21
12.	**Dr. C. Venkata Narasimhulu** Professor of ECE & Principal, LIET	Member Secretary	11/9/21

Agenda:

1) Introduction of New Members of Governing Body
2) Confirmation of the minutes of last Governing Body meeting held on 20.03.2021
3) Action taken report on last GB meeting held on 20.03.2021
4) Review on Students Admissions for A.Y.2020-21
5) New Courses offered for A.Y. 2021-22
6) Academics: Achievements of faculty and students for the A.Y.2020-21
7) Activities conducted during A.Y. 2020-21
8) Review on Results and Placements during A.Y. 2020-21
9) Approval of external members for AC & nomination of member to FC
10) Salient features of LORDS curriculum designed for 2021-25 batch
11) Ratification of approvals and recommendations of 1st Academic Council meeting held on 02.09.21
12) Ratification of approval and recommendations of 1st Finance Committee meeting held on 06.09.21
13) Review and approval of budget for A.Y.21-22
14) Approval of new faculty recruitment held during A.Y.20-21 & A.Y.21-22
15) Status of Accreditations
16) Review of Faculty Developmental activities
17) Review on Research and Consultancy
18) Approval of activities to be conducted in A.Y. 21-22
19) Review and approval of strategic plan for next five years
20) HoDs presentation about their departments

The Chairman asked the Member Secretary to present the Institution Profile to all the members. Member Secretary presented the Institution Profile in detail where he highlighted the achievements and some of the best practices followed at the Institution which all the members appreciated.

The following deliberations and resolutions are passed as per the items of agenda:

Item No. 1: Introduction of New Members of the Governing Body

Member Secretary placed before the Governing Body members that this was 58th Governing Body Meeting in general and 1st after conferment of Autonomous Status by UGC. The Chairman has introduced following members who have been nominated as new members of the Governing Body:

- Mr. Syed Tanveer Ahmed, Treasurer - Lords Educational Society,
- Mrs. Sana Sayeeda, Joint Secretary - Lords Educational Society,
- Dr. Narsimhulu Sanke, Member (University Nominee),
- Dr. R. N. Yadav (UGC Nominee),
- Shri. G. Giri Babu (State Government Nominee),
- Dr. Shakeel Ahmed (Eminent Academician),
- Dr. T. K. Shaik Shavali and
- Dr. Syed Nawazish Mehdi

Resolutions:

"After elaborate interaction the Governing Body has approved the names and it was unanimously RESOLVED that the induction of new members be and hereby approved"

Item No. 2 & 3: Confirmation of the Minutes of Last Governing Body Meeting held on 20.03.2021 and Action Taken Report

Member Secretary read the Minutes of 57th Governing Body Meeting held on 20th March 2021 and Action Taken Report. Members suggested that it should be considered as the 1st Governing Body Meeting and directed to get it approved by erstwhile Governing Body members.

Resolutions:

"RESOLVED that the previous Governing Body minutes are to be approved by erstwhile members" and Member Secretary was authorized to get the minutes ratified with the erstwhile members governing body.

Item No. 4: Review on Student Admissions for Academic Year 2020-21

Member Secretary placed before the Governing Body the intake and admitted students list program wise in detail

- UGC Nominee mentioned that number of admitted students for Electrical and Electronics Engineering (EEE) is very low and asked for action plan in case the admissions for Academic Year 2021-22 does not improve. He also suggested not to close this program immediately only based on admissions in this period.
- Chairman expressed that the same situation with Mechanical Engineering (ME) as well and that most of the students and their parents are preferring Computer Science and Engineering (CSE) and other allied branches of CSE over EEE and ME.
- University Nominee compared it with the other colleges and said that both placement and entrepreneurship potential is very high for EEE and ME, and according to him EEE, ME and Civil Engineering (CE) being core programs will never die and its demand will be there soon.
- Chairman added that there are lots of Government Sector Jobs for traditional core

branches when compared to emerging technologies which have scope only in corporate companies. Vice Chairman mentioned that this year there are good numbers of admission queries for EEE and Electronics and Communication Engineering (ECE).

- Dr Shakeel Ahmed gave his personal opinion that Masters in Computer Science offered by many Universities of US and other foreign countries are not recognized in India and the candidates are also not eligible for teaching in Indian Universities except for the Corporate Jobs in Multinational companies.
- Chairman disclosed that AICTE had permitted the colleges to convert traditional programs to emerging technologies in 2020. However, EEE and ME were not closed but only reduced the intake capacity to accommodate the new programs in their place.
- University Nominee asked about Foreign Admissions if they are routed through University Foreign Relations Office (UFRO), Osmania University. Chairman mentioned that when the institution was affiliated to JNTU Hyderabad there were direct admissions under PIO quota facilitated by respective Foreign Embassies in India, but after changing the affiliation to the Osmania University foreign students' admissions are routed through UFRO.
- UGC Nominee suggested getting the Institute listed with Study in India portal operated by Ministry of Education, Government of India. Vice Chairman mentioned that the eligibility criteria is NAAC score of more than 3.26 whereas the score of the institution was 3.02 in the previous accreditation by NAAC in February 2016, the score is supposed to be improved by now but since it got extended for next five years due to transition period of autonomous the score remains the same until the next accreditation.

Resolution:
After elaborate discussions, the members have unanimously "RESOLVED that Admissions from Academic Year 2021-22 are likely to improve as college has become Autonomous and that Consultation to be done with UFRO for foreign students' admissions for the current intake. It was further RESOLVED to discuss on this matter in the next Governing Body meeting as Admissions for 2021-22 will be closed by then.

Item No. 5: New Courses offered for Academic Year 2021-22

Member Secretary placed before the Governing Body the new courses offered this year and also shared the Extension of Approval (EOA) from AICTE.

- In addition to Computer Science and Engineering with Artificial Intelligence and Machine Learning (CSE-AI&ML) and Computer Science and Engineering with Data Science (CSE-DS) which were started in the A.Y. 2020-21, B. E. in Artificial Intelligence and Machine Learning has been accorded approval by AICTE and Osmania University from the A.Y. 2021-22.
- The intake of Undergraduate Program in Mechanical Engineering was reduced from 180 to 120 and Post Graduate Program Embedded Systems & VLSI Design is closed in the A.Y. 2021-22. Also, M.E. Thermal Engineering to be continued from A.Y. 2021-22

Resolutions:

After discussion it was unanimously "RESOLVED that the variation in the existing intake and the addition of new courses are be and hereby approved"

Item No. 6: Academics: Achievements of faculty and students for the A.Y. 2020-21

Member Secretary placed before the Governing Body some of the achievements of Faculty Members and Students:

- Dr. Syed Azam Pasha Quadri, Professor & Head and Mr. Nithin Chandra Manas, Assistant Professor, Department of Mechanical Engineering along with students developed Low Cost Oxygen Concentrator during the second wave of COVID 19 pandemic which got Technology Transfer Proposal from the company Eureka Forbes, a Tata Group Enterprise.
- Mr. Yasaswi Kashyap, incubatee of Lords Technology Business Incubator got State level 2nd prize in 'Intinta Innovator' Program of Telangana State Innovation Cell (TSIC) and was felicitated by Mr. L. Sharman, IAS Hyderabad District Collector. He also got chance to interact and share his idea with Shri. K. T. Rama Rao, Minister for IT and Industries, Government of Telangana
- Mr. Azhar Mohiuddin, B. Tech 3rd year Civil Engineering student raised seed capital of more than Rs. 50 lakhs from Angel Investors, college is providing land free of cost to set-up a packaging industry in campus to manufacture plastic free biodegradable bags.
- Dr. R. Hafeez Basha, Director-Lords Technology Business Incubator served as Jury member for the Grand Finale of Toycathon 2021 organized by AICTE and Innovation Cell of the Ministry of Education, Government of India. He was also Jury member in the past for the Grand Finale of Smart India Hackathon 2020 and 2019 respectively.
- Mr. Haji Dattu, Assistant Professor, Department of Physics was felicitated by Hyderabad District Collector Mr. L. Sharman, IAS on the occasion of Teachers' Day Celebrations by the Indian Red Cross Society, Hyderabad
- Mr. Moula Ali, Assistant Professor, Department of CSE got 'Kalpa Acharya Award' by Bharat Education Foundation on the occasion of Teachers' Day Celebrations.

Resolutions:
After elaborate discussion, it was unanimously "RESOLVED that all the achievements of the Academic faculty after placing on record the appreciation be and is hereby approved."

Item No. 7: Activities conducted during Academic Year 2020-21

Member Secretary placed before the Governing Body the various activities conducted during A.Y. 2020-21:

In order to promote Innovation and Entrepreneurship, events were conducted such as:

- National Innovation and Start-up Policy (NISP) by Mr. Mohd. Abubakr, Founder & CEO, Zibew Software Pte. Ltd., Singapore was conducted on 24th February 2021

- Women in Entrepreneurship by Mrs. Annie Vijaya, Program Manager, Telangana State Innovation Cell (TSIC), Government of Telangana was conducted on 8th March 2021 on the occasion of International Women's Day celebrations in the campus.
- Organized Hackinnova 2021 first-of-its-kind virtual hackathon on discord platform during 04-06 June 2021 which was participated by 300+ students in the form of 65+ Teams. Winners were rewarded with cash prize of Rs. 10,000/- each.
- Start-up Cohort Launch of Lords Technology Business Incubator (TBI) was conducted on 03rd July 2021 in which 13 Start-ups were launched by Mr. Saurabh Kumar, CEO GMR Aerospace Engineering and Cargo, Rajiv Gandhi International Airport (RGIA), and Mr. Ganesh Rayala, Director Academic Programs, T-Hub, Govt. of Telangana
- World Entrepreneurs' Day was conducted on 21st August 2021 to bring Incubatees of Lords Technology Business Incubator (TBI) and students aspiring to become entrepreneurs at Lords Entrepreneurship Development Cell (E-Cell) on one platform to mutually share their ideas, knowledge and wisdom based on their success stories.

Activities conducted under Internal Quality Assurance Cell (IQAC):

- India's first chapter of International Network for Outcome Based Education (IN4OBE) launched by Shri. Vinod Kumar, Vice Chairman- Telangana State Planning Commission and Dr. Anil D. Sahasrabudhe, Chairman- All India Council for Technical Education (AICTE) launched on 30th July 2021 in presence of Dr. William G. Spady, Father of Outcome Based Education and Founder of IN4OBE, USA

Few of the Social Service activities conducted under National Service Scheme (NSS) include:

- The Institute got selected to adopt 5 villages under Unnat Bharat Abhiyan scheme under which NSS students conducted survey of Yelkaguda and Qutubuddinguda villages on 26th August and 03rd March 2021 respectively in consultation with the office of Ranga Reddy District Collector
- During the Hyderabad Floods in 2020 the students and faculty members volunteered to support the needy and distributed food, medicines and blankets.

Resolutions:
After elaborate discussion, it was unanimously "RESOLVED that all the activities of the Institution conducted during the period after placing on record the appreciation be and is hereby approved."

Item No. 8: Review of Results and Placements during Academic Year 2020-21

Member Secretary placed before the Governing Body the result analysis of III semester (19 batch September 2021):

- UGC Nominee asked reasons for low pass percentage as average is 50%
- Chairman mentioned that the pandemic situation and online classes have impacted the results and now since it is offline again there will be improvement. He also said that

results of autonomous batch are expected to be good.

- UGC Joint Secretary asked to analyze pre-corona and post-corona results, identify few good students and take their feedback on how to improve the results.
- University nominee requested Principal to take feedback from students in the absence of faculty members to understand the problems faced by them, conduct remedial classes, etc. as there is still time for the Semester End Exams (SEE) for IV semester.

Member Secretary also presented the Placement Details of students for A.Y. 2020-21

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that all the Results and Placements of students be and is hereby approved."

Item No. 9: Approval of external members for Academic Council and Nomination of member to Finance Committee

Member Secretary placed before the Governing Body the list of external members for Academic Council:

- Dr. S. Balaji, Professor of CSE, Koneru Lakshmaiah University of Hyderabad
- Dr. A. Sai Prasad, Professor & Head, Department of Physics and Director–Academics & Examinations, Vasavi College of Engineering, Hyderabad
- Dr. P. Nageswar Rao, Professor of ECE & Dean IQAC, Vardhaman College of Engineering
- Dr. D. Maheshwar Dutta, Professor of Mechanical Engineering and Principal, Keshav Memorial Institute of Technology, Hyderabad

all are the Eminent Academicians and External Members for the Academic Council.

- Mr. Syed Touseef Ahmed, Vice Chairman, Lords Educational Society is nominated by the Governing Body to serve as Member of the Finance Committee.

Resolution:

After elaborate discussion, it was unanimously "RESOLVED that the external members for Academic Council and Nomination of Member to Finance Committee be and is hereby approved."

Item No. 10: Salient features of LORDS curriculum designed for 2021-25 batch

Member Secretary placed before the Governing Body the salient features as mentioned below:

- Adherent to Osmania University and AICTE Model curriculum
- More focus to improve Soft Skills and Communication Skills through extra English courses
- Advanced & Emerging courses introduced in curriculum as Professional Elective Courses
- Skill Development Courses are included as part of curriculum to make the students Industry

ready and further to improve the placements

- Technical Report Writing is introduced to improve the writing skills of students useful for project report, research paper writing, etc.
- Technical Seminar is included to improve communication & presentation skills of students
- Internship of four weeks for all the students during summer vacation to gain practical experience in industrial environment, exposure to current technological developments and improve Interpersonal Skills. It also provides opportunities to learn understand and sharpen the real time technical / managerial skills required at the job.
- Introducing B.E. Honours / Additional Minor Engineering (subject to approval of OU)

Resolution:

After elaborate discussion, it was unanimously "RESOLVED that all the Salient Features of Lords Curriculum designed for 2021-25 batch be and is hereby approved."

Item No. 11: Ratification of approvals and recommendations of 1st Academic Council meeting held on 02nd September 2021

Member Secretary placed before the Governing Body the Minutes of Meeting of 1st Academic Council Meeting:

- University Nominee asked for the details of Continuous Internal Evaluation (CIE) especially breakup of 40 marks. It was suggested to keep 10 marks for *Surprise Test / Quizzes / MCQ's / Fill in the Blanks / Any other activity specified by respective teacher* and 10 marks for *Real Time Project / Field Work / Exclusive Talk / Assignment / Any other activity specified by teacher*. Descriptive test will be of 20 marks, which was suggested as 6 marks for the short answer questions (compulsory) and 14 marks for choice based long answer questions. Average of two descriptive tests and average of minimum two *Surprise Test / Quizzes / MCQ's / Fill in the Blanks* (10 marks) and average of minimum two *Real Time Project / Field Work / Exclusive Talk / Assignments* (10 marks) will be calculated for the total CIE (40 marks).
- UGC Nominee mentioned that there are 4 and half months in each semester, he suggested that two exams per semester will be ideal and day-to-day evaluation to be done by teacher hence giving the freedom of awarding 5 marks to student by the teacher.
- University Nominee then asked for Semester End Examination (SEE), it was discussed that criteria to pass the exam will be as per Osmania University norms where student has to secure a minimum of 40% in SEE and total of 40% in CIE & SEE together and in Practical / Laboratory / Projects, etc., candidate has to secure 50% in SEE and total of 50% in CIE & SEE together. He also asked the Controller of Exams to present the details of moderation
- Controller of Exams presented the rules of moderation which is same as Osmania University however University Nominee requested for further discussion in the next meeting.

Resolution:

After elaborate discussion, it was unanimously "RESOLVED that moderation rule of 0.5% marks of Osmania University norms be and is hereby approved"

Item No. 12: Ratification of approval and recommendations of 1st Finance Committee meeting held on 6th September 2021

Member Secretary placed before the Governing Body the Minutes of Meeting of 1st Finance Committee Meeting

Resolution:

After elaborate discussion, it was unanimously "RESOLVED that the recommendations of 1st Finance Committee meeting be and is hereby approved."

Item No. 13: Review and approval of budget for Academic Year 2021-22

Member Secretary placed before the Governing Body the budget proposal for A.Y. 2021-22

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that the proposed budget for Academic Year 2021-22 be and is hereby approved."

Item No. 14: Approval of new faculty recruitment held during A.Y.20-21 & A.Y.21-22

Member Secretary placed before the Governing Body the list of new faculty recruited in A.Y. 2020-21 & 2021-22:

- UGC Nominee asked about the recruitment process followed by the Institution, he also said that new faculty list of A.Y. 2020-21 is not required and only A.Y. 2021-22 is relevant and shall be verified by the members in this meeting.
- Chairman briefed the Governing Body about the standard procedure followed by the college to recruit teaching faculty and non-teaching staff.
- Vice Chairman added that minutes of interview committee are recorded every time that contains review of the candidates and the recommendations of the committee. The copy of the same was shown to Governing Body members by the HR Manager.
- University Nominee advised that there will be inspection by Osmania University for which the institution should complete the recruitments and fill up the positions in case of any shortage of faculty members. He also suggested getting all the faculty members ratified by Osmania University for smooth functioning of academics.

Resolutions: After elaborate discussion, it was unanimously "RESOLVED that the faculty recruited in Academic Year 2020-21 be and is hereby approved."

Item No. 15: Status of Accreditations

Member Secretary placed before the Governing Body the status of National Board of Accreditation (NBA), National Assessment and Accreditation Council (NAAC) and National Accreditation Board for Testing and Calibration Laboratories (NABL)

- The departments of CSE, ECE and Mechanical Engineering have validity of NBA until June 2023, Civil Engineering has applied for accreditation in March 2020 and awaiting inspection in October 2021 and EEE is in the process of applying for re-accreditation.
- NAAC 'A' Grade was extended for 5 years up to December 2026 since the college became autonomous and is in the transition period.
- Civil Engineering Laboratories got accredited by NABL for two years up to 30th May 2023

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that the status of Accreditations be and is hereby approved."

Item No. 16: Review of Faculty Developmental activities

Member Secretary placed before the Governing Body the list of Faculty Development Programs conducted for teaching staff. Following are few of the programs listed

- One Week National Level Faculty Development Program on 'Multi Technologies' by Dept. of Computer Science and Engineering from 28th June to 03rd July 2021
- 'Enriching Pragmatic Pedagogy for the Emerging Teachers' conducted by Orators Club of English Department during 21st June to 06th July 2021
- 'EBSCO eBooks Awareness Program: Easy Access of eBooks for Teaching and Research' by Lords Central Library Committee and EBSCO Information Services on 29th July 2021
- Two Day International e-Seminar on 'Managerial Opportunities and Challenges in New Normal' by Department of Management Studies during 23-24 June 2021
- Seven Day Online FDP on 'Research Methodology' in Humanities and Social Sciences during 29th May 2021 to 3rd June 2021

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that all the Faculty Development activities after placing on record the appreciation be and is hereby approved."

Item No. 17: Review on Research and Consultancy

Member Secretary placed before the Governing Body the details of Research and Consultancy:

- Chairman highlighted the consultancy projects done by the institution especially the Quality Control for Greater Hyderabad Municipal Corporation (GHMC), Government of Telangana where the contract was extended by GHMC for the fourth consecutive year.
- UGC Nominee appreciated the Research Incentives Policy introduced by the management where faculty members are rewarded with cash prize when they publish papers in SCOPUS / SCI / UGC Care Indexed Journals as well as Patents publication and grant.
- University Nominee asked the Principal to identify and prepare a list of Journals that can be considered as eligible for incentives so that faculty members and students publish only in this list for maintaining the quality in research.
- Member Secretary mentioned about successful conduction of 2nd International Conference and plans for 3rd in series in 2022. Members suggested to organize specific conference rather that broad topics, they asked to have circuit branches and non-circuit branches separately.
- UGC Nominee asked to strengthen the Industry Institute Interaction and invite Scientists and Engineers from Research Laboratories, Public Sector Units and other Government Industries on regular basis for invites talks and lectures.
- University Nominee asked the respective Board of Studies Chairpersons to initiate Research

Center status from Osmania University so that Professors can become Supervisors and start guiding the Research Scholars / Ph. D students registered under Osmania University.

- Members appreciated the ongoing sponsored research and industry projects.
- Members also appreciated the student projects that were exhibited during project expo by respective departments, innovations and startups at Lords Technology Business Incubator

Resolution:
After elaborate discussion, it was unanimously "RESOLVED that the Institute must apply for Research projects, Sponsored Industry Projects and get Research Centers recognized by Osmania University"

Item No. 18: Approval of activities to be conducted in A.Y. 2021-22

Member Secretary placed before the Governing Body the tentative list of activities to be conducted in upcoming academic year:

- 3rd International Conference in March 2022
- Coaching for Civil & Engineering Services / Competitive Exams
- Internships through AICTE / Internshala / Other portals
- Preparing students to win various competitions at National and
- International level Hackathons
- Launching more Start-ups from student innovative ideas
- Guest Lectures on Emerging Technologies
- One FDP and Workshop per Department per semester
- Finishing School and NPTEL for final year student
- Project Expo (software & hardware) in all departments
- Conduct National level Sports and Cultural programs at campus

Resolution:
After elaborate discussion, it was unanimously "RESOLVED that the proposed activities for the Academic Year 2021-22 be and is hereby approved"

Item No. 19: Review and approval of strategic plan for next five years

Member Secretary presented the strategic plan for A.Y 2021-22 to 2026-27

Resolution:
After elaborate discussion, it was unanimously "RESOLVED that the proposed strategic plan for the next five years shall be deliberated upon in the next Governing Body Meeting"

Item No. 20: HoDs presentation about their departments

Heads of Departments interacted with Governing Body members and discussed their plans for conduct of various activities till the next Governing Body meeting

- **Resolutions:**

After taking inputs from Head of the Departments, it was unanimously "RESOLVED that the proposed activities by the Department Heads be and is hereby approved"

Attachments:

- Approved Extension of Approval (EOA) from AICTE as Annexure-1
- Approved Minutes of the Academic Council Meeting as Annexure-2
- Approved Minutes of the Finance Committee Meeting as Annexure-3
- Approved Budget Proposal for A.Y. 2021-22 as Annexure-4
- Approved Strategic Plan for next five years as Annexure-5

Based on the passing of above mentioned Resolutions, the 1st Governing Body meeting as an Autonomous Institution concluded. Vice Chairman of the Society proposed the Vote of Thanks to all the members for giving their valuable suggestions.

There being no other business, the meeting was terminated with the vote of thanks to the Chair.

Chairman,