Minutes of the 3rd Governing Body Meeting

Date: 19-11-2022

The 3rd Governing Body Meeting of Lords Institute of Engineering and Technology (Autonomous) was held on 19-11-2022 at 11:00 AM in Board Room.

Members Present:

S. No.	Name with Designation	Role	Signature
1.	**Mr. CA Basha Mohiuddin** Chairman, Lords Educational Society	Chairman	
2.	**Mrs. Rizwana Begum** Secretary, Lords Educational Society	Member- Society Representative	
3.	**Mr. Syed Touseef Ahmed** Vice Chairman, Lords Educational Society	Member - Society Representative	
4.	**Mr. Syed Tanvir Ahmed** Treasurer, Lords Educational Society	Member - Society Representative	
5.	**Mrs. Sana Syeeda** Joint Secretary, Lords Educational Society	Member - Society Representative	
6.	**Prof. Narsimhulu Sanke** Professor of Mechanical Engineering, Osmania University, Hyderabad	Member -University Nominee	
7.	**Shri. G. Giri Babu** Deputy Director (Tech-1) Commissionerate of Technical Education, Government of Telangana	Member -State Government Nominee	
8.	**Dr. R. N. Yadav** Professor of ECE, Maulana Azad National Institute of Technology, Bhopal	Member- UGC Nominee	
9.	**Dr. Shakeel Ahmed** Joint Secretary, University Grants Commission (UGC), Govt. of India	Member - Academician	
10.	**Dr. Syed Nawazish Mehdi** Professor of Mechanical Engineering, LIET	Member - Academician	
11.	**Dr. T. K. Shaik Shavali** Professor of CSE, LIET	Member - Academician	
12.	**Dr. C. Venkata Narasimhulu** Professor of ECE& Principal, LIET	Member Secretary	

Agenda:

1. Confirmation of the minutes of last Governing Body meeting held on 26.02.2022
2. Action taken report on last GB meeting held on 26.02.2022
3. Institutional Achievements since last GB Meeting
4. Review on Students Admissions for A.Y. 2022-23.
5. Review on Activities conducted since last GB Meeting.
6. Review on I & II Semester results of UG &PG of A.Y. 2021-22
7. Ratification of approvals & recommendations of 2nd & 3rd Academic Council Meetings held on 16.03.2022 & 10.08.2022 respectively
8. Review on Placements, Internships during current A.Y. 2021-22
9. Approval of new faculty recruitments held for A.Y. 2022-23
10. Status of Accreditations and Rankings
11. Review on Faculty Development Programs since last GB Meeting
12. Review on Research and Development since last GB Meeting
13. Approval of Activities to be conducted in A.Y. 2022-23
14. Ratification of approvals & recommendations of 2nd& 3rd Finance committee meetings held on 14.03.2022 & 17.08.2022 respectively
15. Review on incentives given to faculty and students since last GB Meeting.
16. Infrastructure Developments since last Governing Body Meeting
17. Approval for ALMANAC for 1st /2nd / 3rd / 4th Semesters UG & PG for 2022-23
18. Any other item with the permission of Chairman, GB

The Chairman welcomed all the Members for the 3rd Governing Body Meeting and asked the Member Secretary to present the agenda and further proceedings.

The following deliberations and resolutions are passed as per the items of agenda:

Item No. 1: Confirmation of the minutes of last Governing Body meeting held on 26.02.2022

Member Secretary placed before the Governing Body the Minutes of the 2ndmeeting and took the confirmation of all the members.

Resolutions:

The minutes of the previous Governing Body were read and confirmed as the correct record of the proceedings the minutes are approved. They proposed that the GB Meetings should be conducted twice in a year.

Item No. 2: Action taken report on last GB meeting held on 26.02.2022

Member Secretary presented the Action taken report on resolutions made during 2nd Governing Body meeting before the committee.

Resolutions:

After elaborate discussion it was unanimously "RESOLVED that the action taken report presented is hereby approved and appreciated for implementing the resolutions of earlier meeting".

Item No. 3: Institutional Achievements since last GB Meeting held on 26.02.2022.

Member Secretary presented some of the institutional achievements that were achieved after 2ndGoverning Body meeting, for a glimpse, a few as follows:

- Received 3 star rating in Institutions Innovation Council (IIC) for the academic year 2021-2022.
- Dr C. V. Narasimhulu was sanctioned Rs.3,00,000 from AICTE-ATAL FDP titled "Recent Trends in Signal and Image Processing with hands on training using MATLAB" for Two weeks from 19-30 September 2022 and same was conducted successfully.
- A patent titled "Remotely Operable Multifunction Agriculture Apparatus" was grantedby Patent Office, Government of India to Mr Ramavath Suman and team, Dept. of ME on 4th April 2022.

Resolution:

All members of the committee appreciated and expressed their satisfaction about the performance of the Institution.

Item No. 4: Review on Students Admissions for A.Y. 2022-23.

Member Secretary presented the details of admissions of UG & PG Programmes for the A.Y. 2022-2023. The members observed and not satisfied with the admissions in Mechanical and Civil Engineering as they were low compared to the A.Y 2021-22. However, the members expressed their happiness for 100% admissions in MBA Programme.

University nominee suggested a few points to attract students for Civil, Mechanical Engineering as follows:

1. By offering Minor Degree Programme in Computer Science & Engineering along with the Major Degree in Civil and Mechanical Engineering.
2. By offering Honours Degree in Mechanical and Civil Engineering

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that the admissions for the next academic year can be improved provided the above can be implemented along with any other method/ measure that can be suited at the time of admissions.

Item No. 5: Review on Activities conducted since last GB Meeting

Member Secretary presented some of the events and activities conducted both at central level and department level:

- We have conducted 3rd International Conference with the association of IFERP for two days during 18-11-2022 &19-11-2022. Our main targeted audiences were Faculty Members, Research Scholars and PG Students. To our surprise, 300+ participants have registered, participated and presented their papers.
- An IEEE Student Branch, a leading Professional Society was inaugurated on 27-10-22 in addition to many other existing Professional Bodies.
- We have conducted a Graduation Day 2022,on 24-09-2022 for all passed out students of 2021-22 A.Y.
- We have conducted a 5-Day FDP on Teaching, Learning and Evaluation Techniques for Effective OBEduring29-08-2022 to 02-09- 2022 for effective implementation of OBE.

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that the activities conducted are highly appreciated."

Item No. 6: Review on I & II Semester results of UG &PG of A.Y. 2021-22

Member Secretary placed before the Governing Body the results of I & II Semester results of UG &PG of A.Y. 2021-22.

It has been observed that the Departments of Civil and EEE were very low pass percentage compared with the other departments. The responsibility is given to HoDs of these departments to take special care of the students to improve results.

The committee members appreciated the pass percentage of all PG Programmers.

Resolutions:

After elaborate discussion, it is "RESOLVED that the special measures may be taken to improve the pass percentage of students such as: remedial classes, extra study hours, tutorials and guest/ expert lecturers etc."

Item No. 7: Ratification of approvals & recommendations of 2nd & 3rd Academic Council Meetings held on 16.03.2022 & 10.08.2022 respectively

Member Secretary placed before the Governing Body the minutes of second and third Academic Council Meetings. All members appreciated and approved all resolutions and recommendations made by 2nd & 3rd Academic Council Meetings.

Resolutions:

After elaborate discussion, it was unanimously "Ratified" the resolutions and recommendations made by 2nd & 3rd Academic Council Meetings.

Item No. 8: Review on Placements, Internships, CRTs during current A.Y. 2021-22

Member Secretary placed before Governing Body Placements, Internships and CRTs during A.Y. 2021-22. After elaborate discussion, members suggested to improve the placements in terms of numbers and higher package. It is also suggested to identify the reputed core companies to send students for internships.

Vice Chairman proposed to identify brighter students from second and third years by conducting a Screening Test, so that they may be given a special and rigorous training in addition to regular training for all students in order to improve the placements in terms of no. and higher packages.

Resolution:

After elaborate discussion, the proposal by the Vice Chairman is unanimously appreciated and approved."

Item No. 9: Approval of new faculty recruitments held during A.Y.2022-23

Member Secretary placed before the Governing Body the details of new faculty members recruited after the last Governing Body meeting:

- Since the intake is increased in CSE and Allied Departments compared with the other departments, it is suggested to recruit more no. of faculties at regular intervals because of shortage of CS faculty throughout the country.

Resolution:

After elaborate discussion, it was unanimously "RESOLVED and approved to recruit faculty by conducting interviews through on-line and off-line as well."

Item No. 10: Status of Accreditations and Rankings

Member Secretary placed before the Governing Body the status of various accreditation and ranking process initiated by the institution:

- SAR of Civil department is ready for submission, since we are planning to go for NBA in the month of January 2023.
- ECE, ME and CSE are also getting ready for NBA renewal process.
- Data is being collected for processing to submit for NIRF ranking for the A.Y. 2022-23.

Resolution:

After elaborate discussion, it was unanimously "RESOLVED that the efforts of the Institutions for getting accreditation and ranking are encouraged."

Item No. 11: Review on Faculty Developmental Programs since last GB Meeting

Member Secretary placed before the Governing Body the list of Faculty Development Programs FDPs attended by faculty members in the form of NPTEL, ICT Academy, etc.

- University Nominee suggested to conduct more no. of FDPs on TLP in addition to Programme Specific.
- UGC nominee suggested to encourage more no. of students to take NPTELcourses

Resolution:

After elaborate discussion, it was unanimously "RESOLVED that more no. of FDPsmay be conducted to improve teaching and technical skills of faculties.

Item No. 12: Review on Research and Consultancy since last GB Meeting

Member Secretary placed before the Governing Body the list of Journal publications, conference proceedings, Patents, etc. by faculty members after the last Governing Body meeting:

- UGC Joint Secretary suggested to focus on improving the quality as quantity is already achieved; he also asked to publish in SCOPUS indexed Journals.
- University Nominee asked to identify list of Journals and circulate the same to faculty members so that they choose from the list and send their papers accordingly.
- UGC Nominee suggested scimagojr.com website to find list of quality journals

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that the Research and Consultancy work shall be improved and be and is hereby approved."

Item No. 13: Approval of Activities to be conducted in A.Y. 2022-23

Member Secretary placed before the Governing Body the list of events / activities to be conducted in the Academic Year 2022-23:

- 3-Day Workshop is planned to conduct on Intellectual Property Rights in first week of Jan 2023 by IPR Cell
- It is planned to conduct a Seminar on Sponsored Research Projects Funding – Opportunities by Dr. P. R. Hariharan from DSIR, Ministry of Science & Technology, Govt. of India in the first week of March 2023 by R&D Cell
- 4th International Conference is planned to conduct on Advances in Science, Engineering and management in association with IEEE, during Dec, 2023.
- FESTOPIA (Technical Fest) is planned by CSE-AIML Department during first week Dec, 2022
- Hardware Project Expo is planned by ECE Department in the month of May, 2023
- MEGSO (Technical Fest) is planned by ME Department during Dec, 2022
- A national level FDP on National Educational Policy 2020 is planned to conduct in April, 2023

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that the proposed events and activities are hereby approved."

Item No. 14: Ratification of approvals & recommendations of 2nd & 3rd Finance committee meetings held on 14.03.2022 & 17.08.2022 respectively

The Member Secretary presented and deliberated the MoM of 2nd and 3rd Finance committee meetings before the Governing Body.

Resolutions:

After elaborate discussion, it was unanimously approvedand ratified the resolutions and minimize of both Finance Committees.

Item No. 15: Review on incentives given to faculty and students since last GB Meeting

Member Secretary placed and reiterated before the Governing Body the R&D incentives policy and the list of faculty members who were given incentives for publications in SCOPUS/Web of Science indexed Journals, Conference Proceedings and Patents.

- **As per the choice of the faculty members:**
  1. Cash incentives are given to some of faculty members who have scored high score in NPTEL.
  2. For some other faculty members, management has supported financially to have ProfessionalBodies/ Societies Memberships for faculty development as an encouragement who got good score in NPTEL.

Resolutions:

After elaborate discussion, it was unanimously "RESOLVED that the incentives given by Institution are hereby appreciated."

Item No. 16: Infrastructure Developments since last Governing Body Meeting

Member Secretary placed before the Governing Body the infrastructure developments after the Second Governing Body Meeting:

Member Secretary explained in detail about Computer Infrastructure, Infrastructure for Sports, Civil Engineering Department and EEE Department aboutup gradation and new equipment procured etc. to all the members of GB.

Resolutions:

After elaborate discussion, all members of Governing Body appreciated and approved the latest developments in all the departments.

Item No. 17: Approval for ALMANAC for 1st /2nd / 3rd / 4th Semesters UG & PG for 2022-23

Member Secretary placed before the Governing Body the ALMANAC for 1st /2nd / 3rd / 4th Semesters UG & PG for 2022-23.

Resolution:

After elaborate discussion, it was unanimously approved and ratified.

Item No. 18: Any other item with permission of the Chairman

Since there is no other item to be discussed, the Governing Body meeting was concluded and closed at 1:30 pm. The Vice Chairman of the Society proposed the Vote of Thanks to all the members for giving their valuable suggestions.

Chairman
Governing Body, LIET

Lords Institute of Engineering and Technology

(An Autonomous Institution)

Action taken report on 3rd Governing Body meeting held on 19.11.22

The following are the action taken points against the items mentioned in the Minutes of Governing Body (GB) meeting held on 19.11.22.

S.No	Item No	Action Taken
1.	Item No. 4: Review on Students Admissions for A.Y. 2022-23. University nominee suggested a few points to attract students for Civil, Mechanical Engineering as follows: 1. By offering Minor Degree Programme in Computer Science & Engineering along with the Major Degree in Civil and Mechanical Engineering. 2. By offering Honours Degree in Mechanical and Civil Engineering	We have prepared the evaluation guidelies for offering Honors and Additional Minor Degree in all departments of Engineering. These guideliens were discussed at length in the 4th Academic Council Meeting held on 4th May 2023. All members recommended the proposed guidelies with minor modifications for the approval of Governing Body.
2.	Item No. 8: Review on Placements, Internships, CRTs during current A.Y. 2021-22 After elaborate discussion, members suggested to improve the placements in terms of numbers and higher package. It is also suggested to identify the reputed core companies to send students for internships. Vice Chairman proposed to identify brighter students from second and third years by conducting a Screening Test, so that they may be given a special and rigorous training in addition to regular training for all students in order to improve the placements in terms of no. and higher packages.	Placements are going well however, due to recession at Global level, compared to last year by this time, a little lower number wise. We are sending students to reputed companies like DRDL, BDL, OU-TBI, Data Point, HiTech-India Pvt. Ltd., etc., for one month internships during semester break. As proposed by the Vice Chairman, we have conducted Screening Test for 2nd and 3rd year students and identified bright students and started giving a special and rigorous training in Data Structures, Python and Java etc., in addition to regular training in order to improve the placements.
3.	Item No. 9: Approval of new faculty recruitments held during A.Y.2022-23 Member Secretary placed before the Governing Body the details of new faculty members recruited after the last Governing Body meeting: • Since the intake is increased in CSE and Allied Departments compared with the other departments, it is suggested to recruit more no. of faculties at regular intervals because	In addition to regular recruitment process through advertisement in News Papers, we are recruiting faculty as follows: 1. Given advertisement through Faculty Plus (https://www.facultyplus.com/) online recruitment portal 2. Through consultancy services 3. Through references from various sources including in-service faculty members,

	of shortage of CSE faculty throughout the country.	former faculty of our institute, Alumnai etc.
4.	Item No. 10: Status of Accreditations and Rankings • SAR of Civil department is ready for submission, since we are planning to go for NBA in the month of January 2023. • ECE, ME and CSE are also getting ready for NBA renewal process. • Data is being collected for processing to submit for NIRF ranking for the A.Y. 2022-23.	After successfully submission of SAR of BE Civil Engineering Programme, NBA inspection was conducted during 3-5 February 2023. This Programme was Acredited by NBA with 678 points for three years w.e.f July 2023 to June 2026. • We are on the preparation of submitting pre-qualifier and SAR for ECE, ME and CSE for Accreditation renewal by NBA. • Since BE (IT) programme is completing 6 years with two out going batches successfully by June 2023, which is the minimum eligibility criteria to go for Accredittion, we are also on the process of going for Accreditaiton a fresh for BE (IT) Programme for next A.Y. 2023-24. • We have successfully submitted the Application with data for NIRF ranking for the A.Y. 2022-23.
5.	Item No. 11: Review on Faculty Developmental Programs since last GB Meeting • University Nominee suggested to conduct more no. of FDPs on TLP in addition to Programme Specific. • UGC nominee suggested to encourage more no. of students to take NPTE Lcourses	In addition to programme specific FDPs, we have also conducted a National level FDPs on TLP for effective implementation of OBE as follows: • One-Week FDP on "Effective Teaching, Learning and Research" during 17-22 April 2023. • We have encouraged and motivated students through Mentors, Class Teachers, HoDs and Deans to enroll for NPTEL courses. To start with, a few students have registed for NPTEL courses.
6.	Item No. 12: Review on Research and Consultancy since last GB Meeting • UGC Joint Secretary suggested to focus on improving the quality as quantity is already achieved; he also asked to publish in SCOPUS indexed Journals. • University Nominee asked to identify list of Journals and circulate	After last GB Meeting, we have published only 13 Research Publicaions becase we have only concentrated on quality papers publishing in SCOPUS Indexed Journals. List of Scoopus Indexed Journals as shered by Dr Narsimhulu Sanke, University Nominee circulated to all Faculty Members.

	the same to faculty members so that they choose from the list and send their papers accordingly. • UGC Nominee suggested scimagojr.com website to find list of quality journals	Six Faculty Members have submiited their Proposals to SERB, DST for the tune of 3 Crores.

C.V.S 10/8/23

Dr. C. V. Narasimhulu

Principal & Member Secretary, Governing Body, LIET (A)

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