LRDS/2025-26/GBM-7/24-09-2025 **Date: 03.10.2025**

Minutes of the VII- Governing Body Meeting

The VII Governing Body Meeting of Lords Institute of Engineering and Technology (Autonomous) was held on 24.09.2025 at 10:30 AM in the Board Room.

Members Present:

S. No.	Name with Designation	Role	Signature
1.	**CA. Khaja Basha Mohiuddin** Chairman, Lords Educational Society	Chairman	
2.	**Dr. Rizwana Begum** Secretary, Lords Educational Society	Member - Society Representative	
3.	**Mr. Syed Touseef Ahmed** Vice Chairman, Lords Educational Society	Member - Society Representative	
4.	**CA. Syed Tanvir Ahmed** Joint Secretary, Lords Educational Society	Member - Society Representative	
5.	**Mrs. Sana Sayeeda** Treasurer, Lords Educational Society	Member - Society Representative	
6.	**Dr. Rega Rajendra** Dean CDC, O.U and Professor, Department of Mechanical Engineering Osmania University, Hyderabad	Member – University Nominee	24/9/25
7.	**Mr. G. Giri Babu** Deputy Director (Tech-1) Commissionerate of Technical Education, Govt. of Telangana	Member – State Government Nominee	
8.	**Dr. Shakeel Ahmed** Joint Secretary, University Grants Commission (UGC), Govt. of India	Member – Academician	
9.	**Dr. Ravi Kishore Singh** Professor of ECE & Principal, LIET	Member Secretary	

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10.	**Dr. Syed Azam Pasha Quadri** Prof Dept of Mechanical Engineering, LIET	Member – Teachers	
11.	**Dr. Anwarullah M** Prof of Mechanical Engineering, LIET	Member – Teachers	
12.	**Dr. T.K. Shaik Shavali** **Professor of CSE, LIET**	Member – Teachers Special Invitee	
13.	**Dr. J Sasi Kiran** **Professor of CSE, LIET**	Member - Teachers Special Invitee	

Agenda:

1. Confirmation of the minutes of the VI Governing Body meeting held on 17.12.2024.
2. Action taken report of the VI Governing Body meeting held on 17.12.2024.
3. Review on Institutional Achievements.
4. Review on Activities conducted and participated.
5. Review on Results of UG & PG programs for A.Y. 2024-25, including Honors.
6. Review on Placements and Internships for the current A.Y. 2025-26.
7. Approval of faculty recruitments made after the VI Governing Body meeting.
8. Status and compliance of Accreditation's and Rankings.
9. Review on Faculty Development Programs.
10. Review on Research and Development Activities.
11. Review on Infrastructure Development.
12. Review on Incentives given to the faculty and the students.
13. Approval and ratification of the Almanac for UG and PG programs, A.Y. 2025-26.
14. Discussion on changes in intake and introduction of new courses as per AICTE norms.
15. Review on Internal and External Audits.
16. Approval of credit transfer through SWAYAM- NPTEL for Professional Elective Courses.
17. Approval of credit transfer through Lords Skill Academy Courses for PEC's of emerging areas.
18. Approval of Activities to be conducted in A.Y. 2025-26
19. Review of Annual Budget and Expenditure.
20. Review on Future plan and strategic decisions.
21. Any other item with the permission of Chairman, Governing Body.

Minutes of Meeting:

The Chairman welcomed all the Members for the VII Governing Body Meeting and asked the Member Secretary to present the agenda and further proceedings.

1. **Confirmation of the minutes of the VI Governing Body meeting held on 17.12.2024**

The Governing Body reviewed the minutes of the VI Governing Body meeting held on 17.12.2024 as presented by the Member Secretary.

Resolution:

The minutes of the VI Governing Body meeting were confirmed and approved without any modifications.

2. **Action taken report of the VI Governing Body meeting held on 17.12.2024**

Member Secretary presented the Action Taken Report on resolutions made during the VI Governing Body meeting before the committee.

Members Suggested:

Dr. Shakeel Ahmad: Emphasized the significance of integrating awareness and practices related to the SDGs within the institution and the importance of SDGs including NEP 2020.

Also said that smartness of the students is an essential element and requirement and suggested to work upon the placement policies more.

Prof. R. Rajendra: Suggested that the **feedback received from placement companies** and recruiting organizations is important in assessing the preparedness of the students for industry roles. The gap must be identified in placements and remedial measures must be taken up to fill the gaps.

Prof. R. Rajendra: Technical skills, soft skills & communication skills need to be developed among the students which would be beneficial to them even after moving out of the institution.

Prof. R. Rajendra: To strengthen the process for Placements and Training. Deficiencies identified in the placement need to be filled.

Prof. R. Rajendra: Remarked that placement is the criteria of a successful Institution and package remark from the company to be added while documenting.

Prof. R. Rajendra: Offer letters in the form of E-mail must be documented. Summary sheet of shortlisted candidates must be enlisted with Roll Numbers.

Prof. R. Rajendra: Asked about the technical as well as communication skills about the students and also asked about their **training programs Syllabus** to enhance these skills.

Prof. R. Rajendra: Asked about number of MOUs signed and the details must be ready with everyone. He also suggested to document the number of certificates received through NPTEL, R&D or incentives given.

Prof. R. Rajendra: Parameters for quality has to be set.
Prof. R. Rajendra: Guidelines for Professors of Practice (PoP) need to be framed i.e., Engagement hours, AICTE norms for the remuneration and selection of the PoPs.

Also suggested to maintain a separate registers for PoPs.

Engagement and recruitment of more PoPs from real time industry expertise has to be done. Need to advertise it for more recruitment.

Dr. Shakeel Ahmad: 10 more PoPs required in the college
Appreciated about Action Taken report of VI Governing Body meeting.

Resolution:

After elaborate discussion, it was unanimously resolved that the action taken report presented is approved and appreciated for implementing the resolutions of the earlier meeting.

3. **Review on Institutional Achievements since VI Governing Body Meeting.**
Member Secretary presented some of the institutional achievements that were achieved after the VI Governing Body meeting to the committee.

Members Suggested:

Prof. R. Rajendra: Proper permission and authorization must be **documented** and submitted for the events.

Prof. R. Rajendra: A Brochure need to be prepared for HackPrix and Name of the institute to be added in the documents. Credit must be given to the organizing members in the magazine.

Prof. R. Rajendra: Need to add Name, Roll Number and Department of the students in all the documents.
Prof. R. Rajendra: **Geo-tagged Pictures** of all the events must be included as they are recognized and accepted by the AICTE and UGC. Geo-tagged photos to be added for the website too. Institute Website Policy has to be changed.

Prof. R. Rajendra: Criteria(parameters) for Incubator has to be formed.

Excellence Center of the college must have the name of the Sponsors in the Power Point Presentation.

Prof. R. Rajendra: all documents shall include supporting evidence with geo-tagged photographs.
Prof. R. Rajendra: Addition of lab name with the department in the Power Point.

Specific details regarding **3rd Party Quality Control** should be mentioned.
Prof. R. Rajendra: Order number for any grants must be documented clearly.
Online examination conduction seating arrangements and exact capacity required to be maintained and documented.
Prof. R. Rajendra: No. of Participants out of Total number of Participation must be added in the PPT and should be written in words.

- Make students stand in front of the College with Trophy and certificate and take Geotagged photos and include in the PPT.
- Department wise Research & Development, Academic and Non- Academic or any other Achievements must be prepared in tabular form in the PPT.

Resolution:

The Governing Body, after reviewing the institutional achievements since the 6th Governing Body Meeting, appreciated the remarkable progress of the Institution in academics, research, innovation, sports, and community engagement.
The Governing Body placed on record its appreciation for these efforts and resolved to continue supporting and encouraging such initiatives to further enhance the institution's reputation and contributions at state, national, and international levels.

4. Activities conducted and participated since the VI Governing Body Meeting.

The member Secretary presented the events and activities conducted both at central and department level.

Members suggested:
Prof. R. Rajendra: Event Registration Form must have Registration Numbers.
Prof. R. Rajendra: Proof of Meeting i.e., MOM must be prepared for all the meetings.
Prof. R. Rajendra: Appropriate **remedial measures** should be implemented for students who have not successfully cleared their examinations and must be proved through documentation.

Prof. R. Rajendra: Remedial Measures for teaching must also to be taken up.

Resolution:

The Members have taken a note of the activities conducted and appreciated the Institution's continuous efforts in promoting academic excellence, innovation, cultural enrichment, social responsibility, and community service.

It was further resolved to maintain proper documentation of all such events with geo-tagged photographs and records for future reference, accreditation, and quality assurance purposes.

5. Results of UG & PG for the A.Y. 2024-25, including Honors

The Governing Body members reviewed the Results of UG and PG programmes for the Academic Year 2024-25 as presented by the Member Secretary.

Members Suggested:

Prof. R. Rajendra: Mentor File need to be maintained for the results.

- feedback of the students must be included in the mentor file.
- Mentoring must be improved for the overall performance of the students.
- Mental attitude of the students must be monitored and taken care by the mentor.

Prof. R. Rajendra: College Academic Toppers who were given the medals must be marked as 1,2,3. Graduation Certificate must have a statement such as; in memories of the institution.

- Sponsorship must be highlighted and documented for the events like; Alumni Meet.

Resolution:

The Governing Body has taken a note of the results and appreciated the efforts of the students, faculty and administration in achieving academic success. The Governing Body has encouraged further measures to enhance academic performance in the coming years.

6. Placements and Internships during the current A.Y. 2025-26

Member Secretary placed before Governing Body about Placements and Internships for the current A.Y. 2025-26.

Members Suggested:

Prof. R. Rajendra: Offer Letters through E-mail must be attached as a proof of placement.

- Summary of Short-listed candidates must be enlisted with Roll Number and department of the students.
- Training programme: in the summary sheet, the number of hours is missing and it must be increased.
- Gaps in the placement such as Technical Skills, Social Skill, Communication Skills and Behavioural Skill must be identified and shall be included in next Governing Body meeting PPT.
- Academic Institute Gap must be included in the feedback.
- Student Learning Gap from the company must be identified and remedial measures must be taken up.

Dr. Shakeel Ahmad: appreciated for **International Internship.**

Prof. R. Rajendra: Institute must explore other departments too for internships and it must be documented with purpose.

Prof. R. Rajendra: Permission letter, circular and other details must be properly documented for International Tour i.e., 15 documents must be maintained.

Mr. G. Giri Babu: A comparison statement and analysis should be prepared between Malaysian University and Lords.

Resolution:

The Governing Body acknowledged the academic collaboration with the International Islamic University of Malaysia (IIUM) and appreciated the efforts in providing students with global exposure, enhancing technical skills, and strengthening the implementation of Outcome-Based Education (OBE).

7. Approval of new faculty recruitments held after the 6th Governing Body meeting.

The Member Secretary presented the details of new faculty members recruited since the last Governing Body meeting.

Members Suggested:
Prof. R. Rajendra: Faculty name with subject must be added in the PPT and segregated by male and female faculty.

- Every faculty must have Google Scholar ID and Vidwan ID with special attention to the newly joined faculties.

Resolution:

The Members hereby approved and ratify the recruitment of new faculty members. They further emphasized the importance of maintaining quality in the recruitment process to ensure academic excellence.

8. Status of Accreditations and Rankings

Member Secretary placed before the Governing Body the status of various accreditations and ranking processes initiated by the institution:

Resolution:

The Governing Body appreciated the institution's achievements in autonomy, noted the plans for NBA Tier-I accreditation and NAAC 3rd cycle application, and encouraged continued efforts to maintain high academic standards.

9. Review on Faculty Development Programs

Member Secretary placed before the Governing Body the list of Faculty Development Programs after the last Governing Body meeting:

Members Suggested:

Dr. Shakeel Ahmad: Institute must register for NCVET Skill development to run vocational courses.

Prof. R. Rajendra: NPTEL Courses must be enrolled for skill Development.

Resolution:

All the members acknowledged and appreciated the Mechanical and Civil Engineering Departments for securing AICTE grants and successfully conducting the Faculty Development Programmes, enhancing faculty skills and promoting national-level participation.

10. Research and Development since the last Governing Body Meeting

Member Secretary placed before the Governing Body the list of Journal publications, conference proceedings, Patents, etc. by faculty members after the last Governing Body meeting. During the reporting period, the institution achieved significant academic and research milestones across various domains.

Members Suggested:

Prof. R. Rajendra: Department -wise list of R&D, publications, academic and non-academic activities should be included in the PPT.

Resolution:

The Governing Body acknowledged and appreciated the institution's outstanding achievements in research and innovation. All the members commended the faculty and students for their dedication and contribution to academic excellence, innovation, and knowledge dissemination, and encouraged continued efforts to further strengthen research output and collaborations.

11. Infrastructure Developments since the last Governing Body meeting

Member Secretary placed before the Governing Body the infrastructure development taken up since the last Governing Body meeting.

Members Suggested:

Prof. R. Rajendra: New Infrastructure size must be added in the PPT

Resolution:

After elaborate discussion, all the members of the Governing Body appreciated and approved the latest developments in all the departments.

The members appreciated the progress made in infrastructure development and commended the efforts of enhancing the campus facilities. The members encourage continued focus on improving infrastructure to support academic, research, and extracurricular activities, ensuring a conducive environment for student learning and faculty development.

12. Incentives given to the faculty and students since the last Governing Body Meeting.

Member Secretary placed and reiterated before the Governing Body the Faculty and Student incentives to contribute towards R&D, NPTEL, and Other Activities.

Resolution: The Governing Body recognized and valued the rewards given to the students and faculty in recognition of their noteworthy accomplishments.

13. Approval & Ratification of Almanac of UG & PG for the A.Y. 2025-26

Member Secretary placed before the Governing Body the Almanac of UG & PG for the A.Y. 2025-26

Resolution:

After elaborate discussion, it was unanimously approved and ratified.

14. Approval for the increase and decrease of intake, introduction of new courses, and other changes as per AICTE

Member Secretary placed before the Governing Body the enhancement, reduction, and introduction of new UG courses for approval.

S.No.	Course Name	Intake 2025-26	Admitted Intake	Proposed Intake 2026-27
1	Computer Science and Engineering	600 (540)	445	600
2	Computer Science and Engineering (Artificial Intelligence and Machine Learning)	180	179	180
3	Computer Science Engineering (Data Science)	120	117	120

4	Information Technology	180	150	180
5	Artificial Intelligence and Machine Learning	180	144	180
6	Electronics & Communication Engineering	60	47	60
7	Civil Engineering	30	30	30
8	Mechanical Engineering	30	30	30
	Total Intake	**1380 (1320)**	**1142**	**1380**

Master of Engineering (Post Graduate)

S.No.	Course Name	Intake 2025-26	Admitted Intake	Proposed Intake 2026-27
1	Computer Science and Engineering	36	Under Process	36
2	Structural Engineering	18		18
3	Construction Management	18		18
	Total Intake	**72**		**72**

Management Studies (Post Graduate)

S.No.	Course Name	Intake 2025-26	Admitted Intake	Proposed Intake 2026-27
1	Master of Business Administration (MBA)	**240**	Under Process	**240**

Resolution:

After an elaborate discussion, the members of the Governing Body approved the proposal presented by the Member Secretary regarding the increase and decrease of intake, the introduction of new UG courses, and other related changes as per AICTE guidelines.

The members also expressed their appreciation for maintaining the current intake levels by the institution in the upcoming academic year.

The resolution reflected the Governing Body's confidence in the proposed changes while ensuring institution's alignment with industry trends and AICTE regulations.

The approval underscores the commitment to enhancing academic offerings and maintaining the institution's growth and development.

15. Internal and External Audit of the Examination Branch

The member secretary placed before the governing body the external audit of the examination branch.

Members Suggested:

Prof. R. Rajendra: Parameters must be designed for Internal & External Audit.

Resolution:

The Governing Body reviewed the External Audit of the Examination Branch as presented by the Member Secretary.

The members approved the findings and recommendations of the external audit for the Examination Branch. The members also directed the administration to implement any necessary corrective actions based on the audit results to ensure transparency, efficiency, and adherence to best practices in the examination processes.

16. Approval of credit transfer through SWAYAM-NPTEL for Professional Elective Courses

Member secretary placed before the Governing Body the approval of credit transfer through SWAYAM-NPTEL for Professional Elective Courses.

Resolution:

The Governing Body approved the credit transfer through SWAYAM–NPTEL for Professional Elective Courses to enhance student learning opportunities.

17. Approval of credit transfer through Lords Skill Academy Courses for PECs of emerging areas.

Member secretary placed before the Governing Body the approval of credit transfer through Lords Skill Academy Courses for PECs of emerging areas.



Members Suggested:

Prof. R. Rajendra: One credit can be considered for Lords Skill Academy Courses under LSA if approved by Governing Body, but the final decision rests with the University.

Resolution:

The Governing Body approved the credit transfer through Lords Skill Academy courses for Professional Elective Courses (PECs) in emerging areas.

18. Approval of Activities to be conducted in A.Y. 2025-26

Member Secretary placed before the Governing Body the approval of activities to be conducted in A.Y. 2025-26.

Members Suggested:

Prof. R. Rajendra: Appreciated the successful organization of the events held during 2025 and encouraged continued focus on innovation, student engagement, and industry collaboration.

Resolution:

All the members appreciated the successful conduct of institutional events and resolved to enhance their impact by inviting industry experts and entrepreneurs, promoting inter-college participation, strengthening alumni engagement, linking competitions with incubation and placement opportunities, scaling events to national levels, highlighting sustainability-focused projects, and ensuring wide publicity for sports and outreach programs.

19. Review of Annual Budget and Expenditure

Member secretary placed before the governing body review of Annual Budget and Expenditure

Resolution:

The Governing Body reviewed the annual budget and expenditure, appreciated the financial management, and resolved to ensure proper fund utilization, align budget with institutional priorities, and explore additional funding sources.

20. Review on Future plan and strategic decisions

Member secretary placed before the governing body review on Five-Year Strategic Plan (2025 - 2030)

Resolution:

The Governing Body reviewed the Five-Year Strategic Plan (2025–2030) and resolved to approve it, emphasizing its effective implementation to achieve institutional goals, enhance academic quality, research, innovation, and overall institutional development.

21. Any other item with the permission of Chairman, Governing Body

Member Secretary inquired before the Governing Body for any other point to be put forth.

Members Suggested:

Prof. R. Rajendra: 99% of PPTs and documentation have **improved** since the VI Governing Body

Resolution:

All members of the committee appreciated and expressed their full satisfaction about the performance of the Institution

Chairman
Governing Body, LIET